

Emergency Food and Shelter Program **Phase 40** Application to Request Funds / Washington County, PA

ORGANIZATION'S DETAILS

Name of Organization: _____

Executive Director or CEO: _____

Name of Contact for Application: _____

Email Address: _____

Mailing Address: _____

Address for Service: _____

Phone #: _____

Fax #: _____

Website: _____

Federal Employer Identification Number (FEIN): _____

Unique Entity Identifier (UEI): _____

Is Organization a Nonprofit or Unit of Government? _____

Name of Authorized Person: _____

Title of Authorized Person: _____

Signature of Authorized Person: _____

Date: _____

Debarment or Suspension Certificate:

My agency is is not debarred or suspended from receiving federal funds.

APPLICATION DEADLINE IS: Friday, February 3, 2023 by 3:00 p.m.

Late proposals will not be accepted. NO EXCEPTIONS.

Send application and required documents via email to EFSP Local Board Contact, Sue Urcho at office@unitedwaywashco.org

CATEGORIES OR PROGRAMS FOR WHICH FUNDING IS REQUESTED:

Category	Request Amount	Estimated Units of Service	Unit Cost
Served Meals			
Other Food • Pantry, Gift Cards			
Mass shelter • Transitional Housing			
Other Shelter • Hotel/Motel			
Rent/Mortgage			
Utilities Metered			
Utilities Non-Metered			
Supplies & Equipment			
Total Request			

See page 3 for Phase 40 Emergency Food and Shelter Program Changes/New Guidance

APPLICATION REQUIREMENT CHECKLIST:

Organization must provide roster of the volunteer Board of Directors.

Organization must provide budget for the program area requested (i.e. food, rent, shelter, utilities, etc.)

Organization must provide total operating budget with the program area(s) as noted above.

Organization must provide audit documentation. Each organization is responsible for following current PA State law regarding nonprofit audit filing requirements in place at time of application.

Organization must complete application, including Debarment of Suspension Certification on page 1.

Failure to include all of the documents will eliminate the application from funding consideration. All applicants are required to read and understand the EFSP Responsibilities and Requirements Manual (EFSP Manual). Link is available on our website at www.unitedwaywashco.org/EFSP.



EMERGENCY FOOD AND SHELTER NATIONAL BOARD PROGRAM

CHANGE / NEW GUIDANCE and PROGRAM REMINDERS Implementation Beginning with Phase 40

PROGRAM REQUIREMENT	CHANGE / NEW GUIDANCE (implemented with Phase 40)
Unique Entity Identifier	<p>The National Board required all agencies receiving funds to have a Data Universal Number (DUNS) issued by DUN & Bradstreet because it was a requirement to receive Federal funds. The DUNS number is no longer used by the Federal Government; it is now obsolete. However, the DUNS number has been replaced with a Unique Entity Identifier (UEI). Agencies that had a DUNS previously should have been notified of the change and access to their UEI number should have been provided.</p> <p>Instructions will be provided for agencies that need to get a UEI so that they may participate in the program. Guidance will also be provided to agencies and Local Boards to provide their UEI to the National Board to replace the DUNS.</p>
PROGRAM REQUIREMENTS	REMINDERS OF CHANGES / NEW GUIDANCE (implemented with Phases 39 and ARPAN)
Electronic Funds Transfer (EFT) Enrollment	The National Board will accept Electronic Funds Transfer (EFT) enrollment information from LROs via email and fax. If preferred, LROs may still send the enrollment information to the National Board via U.S. Mail.
Payments	All payments will be made to LROs via EFT. Newly funded agencies should submit bank information as quickly as possible to the National Board for processing to prevent delays in the release of funding. <i>Variances may be considered for agencies to participate in the program that are unable to provide bank information.</i>
ELIGIBILITY ITEMS	REMINDERS OF CHANGES / NEW GUIDANCE (implemented with Phases 39 and ARPAN)
Per Meal Allowance	The per meal allowance will increase to \$3 per meal for agencies using the per meal rate when providing congregate meals.
Per Diem Allowance	Only the \$12.50 per night rate will be allowed for agencies using the per diem rate when providing mass shelter services.
Utilities	Local Recipient Organizations (LROs) may pay more than one-month utility assistance. LROs may now pay up to 90 days (3 months) for clients per phase if it is necessary to prevent disconnection of services. The Local Board may approve the payments, but no additional approval is required by the National Board.
Rent/Mortgage	LROs may pay more than one-month rental or mortgage assistance. LROs may now pay up to 90 days (3 months) for clients per phase if it is necessary to maintain housing. The Local Board may approve the payments, but no additional approval is required by the National Board.
Other Shelter (Hotel/Motel)	LROs may pay more than one-month hotel/motel assistance. LROs may now provide up to 90 days of assistance for clients per phase if it is necessary to prevent homelessness. The Local Board may approve the payments, but no additional approval is required by the National Board.